



**NATIONAL DEPARTMENT OF HEALTH  
EXTERNAL ADVERTISEMENT 01/19**

Applications are invited from suitable, qualified and experience persons for these vacant positions within the National Department of Health (NDoH).

NO.	POSITION #	DESIGNATION	GRADE	LOCATION
<b>LAE SCHOOL OF NURSING</b>				
1	HRM 161	LIBRARIAN	GRADE 10	LAE SON
2	HRM 166	SENIOR LECTURER	GRADE 13	LAE SON
3	HRM 167	LECTURER	GRADE 12	LAE SON
4	HRM 172	SENIOR TUTOR	GRADE 11	LAE SON
5	HRM 173	SENIOR TUTOR	GRADE 11	LAE SON
6	HRM 175	CLINICAL NURSE TUTOR	GRADE 10	LAE SON
7	HRM 176	CLINICAL NURSE TUTOR	GRADE 10	LAE SON
8	HRM 179	OIC CATERING	GRADE 10	LAE SON
9	HRM 180	MESS SUPERVISOR	GRADE 8	LAE SON
10	HRM 183	COOK	GRADE 4	LAE SON
<b>GOROKA SCHOOL OF NURSING</b>				
11	HRM 194	LIBRARIAN ASSISTANT	GRADE 8	GOROKA SON
12	HRM 195	DEPUTY PRINCIPAL	GRADE 14	GOROKA SON
13	HRM 196	SENIOR LECTURER	GRADE 13	GOROKA SON
14	HRM 206	SENIOR TUTOR	GRADE 11	GOROKA SON
15	HRM 208	CLINICAL NURSE TUTOR	GRADE 10	GOROKA SON
16	HRM 209	CLINICAL NURSE TUTOR		GOROKA SON
17	HRM 220	CLEANER	GRADE 4	GOROKA SON
<b>MENDI SCHOOL OF NURSING</b>				
18	HRM 223	ADMINISTRATIVE ASSISTANT	GRADE 7	MENDI SON
19	HRM 225	LIBRARIAN	GRADE 10	MENDI SON
20	HRM 229	SENIOR LECTURER	GRADE 13	MENDI SON
21	HRM 235	SENIOR TUTOR	GRADE 11	MENDI SON
22	HRM 236	SENIOR TUTOR	GRADE 11	MENDI SON
23	HRM 238	SENIOR TUTOR	GRADE 11	MENDI SON
24	HRM 239	CLINICAL NURSE	GRADE 10	MENDI SON
25	HRM 241	CLINICAL NURSE	GRADE 10	MENDI SON
26	HRM 243	OIC CATERING	GRADE 10	MENDI SON
27	HRM 247	COOK	GRADE 4	MENDI SON
28	HRM 248	COOK	GRADE 4	MENDI SON
29	HRM 250	DRIVER	GRADE 6	MENDI SON
<b>WEST NEW BRITAIN SCHOOL OF NURSING</b>				
30	HRM 332	REGISTRAR	GRADE 12	WNB SON
31	HRM 333	LIBRARIAN	GRADE 10	WNB SON
32	HRM 334	LIBRARIAN ASSISTANT	GRADE 8	WNB SON
33	HRM 335	DEPUTY PRINCIPAL	GRADE 14	WNB SON
34	HRM 336	SENIOR LECTURER	GRADE 13	WNB SON
35	HRM 344	SENIOR TUTOR	GRADE 11	WNB SON
36	HRM 346	SENIOR TUTOR	GRADE 11	WNB SON
37	HRM 347	CLINICAL NURSE TUTOR	GRADE 10	WNB SON

38	HRM 349	CLINICAL NURSE TUTOR	GRADE 10	WNB SON
39	HRM 350	HOSTEL SUPERVISOR	GRADE 8	WNB SON
40	HRM 351	OIC CATERING	GRADE 10	WNB SON
41	HRM 353	COOK	GRADE 4	WNB SON
42	HRM 354	COOK	GRADE 4	WNB SON
43	HRM 355	COOK	GRADE 4	WNB SON
44	HRM 358	DRIVER	GRADE 6	WNB SON
<b>ENGA SCHOOL OF NURSING</b>				
45	HRM 366	LIBRARIAN ASSISTANT	GRADE 8	ENGA SON
46	HRM 368	SENIOR LECTURER	GRADE 13	ENGA SON
47	HRM 370	SENIOR LECTURER	GRADE 13	ENGA SON
48	HRM 371	LECTURER	GRADE 12	ENGA SON
49	HRM 372	LECTURER	GRADE 12	ENGA SON
50	HRM 373	LECTURER	GRADE 12	ENGA SON
51	HRM 374	LECTURER	GRADE 12	ENGA SON
52	HRM 376	SENIOR TUTOR	GRADE 11	ENGA SON
53	HRM 377	SENIOR TUTOR	GRADE 11	ENGA SON
54	HRM 380	CLINICAL NURSE TUTOR	GRAE 10	ENGA SON
55	HRM 381	CLINICAL NURSE TUTOR	GRADE 10	ENGA SON
56	HRM 382	HOSTEL SUPERVISOR	GRADE 8	ENGA SON
57	HRM 383	OIC CATERING	GRADE 10	ENGA SON
58	HRM 384	MESS SUPERVISOR	GRADE 8	ENGA SON
59	HRM 385	COOK	GRADE 4	ENGA SON
60	HRM 386	COOK	GRADE 4	ENGA SON
61	HRM 387	COOK	GRADE 4	ENGA SON
62	HRM 388	COOK	GRADE 4	ENGA SON
63	HRM 389	SENIOR DRIVER	GRADE 7	ENGA SON
64	HRM 390	DRIVER	GRADE 6	ENGA SON
65	HRM 391	CLEANER	GRADE 4	ENGA SON
66	HRM 392	CLEANER	GRADE 4	ENGA SON

All applications for each position are to be submitted with copies of educational qualifications and an outline details of relevant skills and knowledge that applicant possess which are required for each position applied for.

Applications must meet the following selection criteria.

1. Statement of justification for the position
2. Copies of Educational Qualifications.
3. Special Skills and Knowledge which are relevant to the position.
4. Current Curriculum Vitae (CV).

All enquiries for copies Standard/Promotional Applications Forms and Job Descriptions (JDs) for the positions can be obtained from HRM - Recruitment on phone Nos: 3013856, 3013857, 3013858 or 3013859.



Applications must **STRICTLY** be filled in the Standard Public Services Application Form SR 3.2 and must be in **TRIPLICATE**.

**The Secretary**

National Department of Health (NDoH)  
PO BOX 807  
WAIGANI, NCD

**ATTENTION:   MANAGER – HRM**

*8th NOVEMBER 2019*

Applications close on the ~~21st October~~ 2019 (2 weeks from the date of Advertisement). Unsigned applications and applications that are received after the closing date will be eliminated forthwith.

Authorized by



**MR. PASCOE J KASE**  
Secretary